

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY, AUGUST 10 2015

Dear Directors:

Enclosed please find transaction report, director's report and board minutes for July 2015.

If you have any questions please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Mt. Sherman Water Association

8/4/2015 10:25 PM

Register: Bank of the Ozarks Checking

From 07/01/2015 through 07/31/2015

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/02/2015	5060	Jimmie Beets	Payroll Expenses		20.00		3,946.41
07/02/2015	5061	Ozark Mtn. Regional...	Ask My Accountant		5,102.96		-1,156.55
07/07/2015			Sales	Deposit		1,107.97	-48.58
07/08/2015			Sales	Deposit		1,880.02	1,831.44
07/10/2015			Sales	Deposit		795.22	2,626.66
07/13/2015	5062	CNA Surety	Insurance Expense		100.00		2,526.66
07/13/2015	5063	Odie Watts	Office Supplies		50.00		2,476.66
07/14/2015			Sales	Deposit		2,159.67	4,636.33
07/14/2015	5064	Buffalo River Ranch	Payroll Expenses		125.00		4,511.33
07/14/2015	5065	Dept. of Finance & A...	Ask My Accountant		806.00		3,705.33
07/14/2015	5066	Karen Edgmon	Payroll Expenses		981.50		2,723.83
07/14/2015	5067	Karen Edgmon	Rent Expense		75.00		2,648.83
07/16/2015	5068	Leslie Daniels	Payroll Expenses		200.00		2,448.83
07/16/2015	5069	Leslie Daniels	Repairs and Maintenance		175.00		2,273.83
07/20/2015			Sales	Deposit		969.23	3,243.06
07/20/2015	5070	Ivan Reynolds	Payroll Expenses		1,100.00		2,143.06
07/20/2015	5071	Ivan Reynolds	Repairs and Maintenance		75.00		2,068.06
07/20/2015	5072	Void	Ask My Accountant				2,068.06
07/21/2015			Sales	Deposit		2,654.61	4,722.67
07/27/2015			Sales	Deposit		2,323.62	7,046.29
07/27/2015			Sales	Deposit		124.93	7,171.22
07/29/2015	5073	Jasper Post Office	Office Supplies		210.00		6,961.22
07/29/2015	5074	Ivan Reynolds	Payroll Expenses		30.00		6,931.22
07/30/2015			Sales	Deposit		622.14	7,553.36
07/31/2015	5075	AnStaff Bank	Depreciation Expense		2,000.00		5,553.36

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,711,795	100.0%
Water Sold to Customers	1,298,380	75.8%
Utility Use (fire, flushing)	0	0.0%
Water Lost	413,415	24.2%
Average Use Per Account	4,372	
Accounts Using Water	297	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	11,105.54	0.00	0.00	98.70	652.50	0.00	861.59
Count	332	0	0	329	261	0	327
Average	33.45	0.00	0.00	0.30	2.50	0.00	2.63

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on July 2015 Bills	11,810.05	335
Credit Balances	-1,560.07	26
Debit Balances	13,370.12	309
Payments	-12,997.41	299
Adjustments	110.89	9
Balance after Payments and Adj	-1,076.47	42
Current	-1,631.78	27
30 to 60 Days Old	282.47	6
60 to 90 Days Old	83.21	4
Over 90 Days Old	189.63	5
Penalty Charges	188.59	49
Charges for Services	12,718.33	332
Balance Due	11,830.45	

Scribe:	Odie J. Watts	
Date:	July 13, 2015	Time: 5:35 PM – 6:40 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Rylee, Quentin – BOARD MEMBER	870-688-8018
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Key	Board Meeting Attendees:	
	No customers or visitors attended this meeting.	

Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:35 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the May 11, 2015 and June 1, 2015 meetings were reviewed and approved. Motion to approve the minutes was made by Ron Ferguson with 2nd by Betty Stivers with no abstentions.
3. Financial and	Karen Edgmon presented the financial report. At the end of June the total financial

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Water Association Director's Report	assets currently on deposit: • Treasury Bonds - \$32,577.60 • Certificates of Deposit - \$102,742.75 • Money Market - \$51,787.30 • Checking - \$3,966.41 • TOTAL - \$191,074.06 No additional deposits were made to the super business account due to large bills that has to be paid. Motion to approve the financial report was made by Ron Ferguson with 2nd by Ben Szabrowicz with no abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operators Report: • Presented the new Work Log to the Board that covered the month of June, 2015 and the first 13 days of July, 2015. • Reported on the slide area on Hwy 74 at the Gash residence has caused another leak in the OMRPWA line. This is the 6th time to visit the area where the OMRPWA has had leak problems. • There are 3 new customers waiting on installations but the weather has been too wet to do the dirt work. • Will visit the County Judge regarding the possible reimbursement of funds the MSWA has expended to repair leak at the land slide which was caused by excessive rain. • The line at the slide area still has to be buried to protect it from freezing. The best method for burying that line will be explored over the coming months. Saw dust has been discussed as a possible remedy against line freezing. • Presented the Board with a flyer from RG3 Meter Co. out of Longview, TX. The company is offering ¾" meters at \$40.00 per meter with free shipping and a 5 year warranty. The Board voted to purchase 400 new meters under this offer

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	at a total cost of \$16,000. This will be enough meters to upgrade the entire system and have several spares remaining. The motion to make this purchase was made by Ron Ferguson and 2nd by Ben Szbrowicz. A voice vote was taken with no abstentions. Karen Edgmon indicated she will have to pay the invoice from the MSWA Money Market account once the meters are received and the invoice is mailed. Motion to approve the Water Operator's report – by Betty Stivers and 2nd by Ben Szabrowicz with no Abstentions.
5. Old Business	Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. As of January 13, 2014 there are approximately 2 more older meters to replace. Until this action item is completed it will remain in IN WORK status. No change in status as of 2/10/14. No change in status as of 3/10/14. As of April 14 there are nine more meters which are planned to be replaced. As of 5/12/14 older meters are being replaced and there may soon be a need to purchase more. No change in status as of 6/9/14. As of 7/14/14 6 more meters need to be installed to close this item. No change in status as of 8/11/14. As of October 20, 2014 Ivan has received 12 new meters and will continue with the project to replace these older meters in the coming weeks. As of November 10, 2014, 2 additional meters were installed/replaced and the project will continue based on usage history. Ivan indicated he would replace meters with over 1,000,000 recorded gallons on the counter. As of December 15, 2014 no additional meters were replaced under this on-going program. As of January 12, 2015 no change in status due to freezing weather. As of February 9, 2015 this action item is ongoing. Researching the highest usage meters to be replaced once the weather improves. This item is IN WORK as of March 9, 2015. No change in status as of April 13, 2015. As of May 11, 2015 2 additional meters have been replaced. Will continue researching high usage meters for replacement. No change in status as of June 1, 2015. No change in status as of July 13, 2015.
6. New Business	Karen Edgmon gave the Board an update on the status of the law suit by Mr. Butler against the MSWA. She indicated that as of present the court date has been moved to September, 2015. She indicated she will keep checking the Clerk's office for more information. (ACTION ITEM)

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	• Karen Edgmon and Betty Stivers presented the Board with a draft copy of the MSWA Emergency Plan. She indicated that the alternate water operator needs a copy of the MSWA plans in order to familiarize himself with the MSWA system. Ivan Reynolds was tasked to obtain the system plan from the ESI Engineering Firm. He indicated the plan may cost some \$100 but no one objected to the cost. (ACTION ITEM) • Ron Ferguson reported that he attended the last meeting of the OMRPWA in order to stay current on the fluoride issue. He indicated that the Arkansas Health Department has given the OMRPWA a six month extension to implement adding fluoride to the water supply. A decision by the OMRPWA is now expected in December, 2015. Till then the fight against fluoride continues. • Ivan Reynolds was given approval to issue a P.O. to purchase 400 meters from RG3 Meter Co. (ACTION ITEM) • The June, 2015 was published as the annual Board election meeting but no customers attended. Board member were selected and elected from the current Board members. The following were selected: ○ Calvin Voshell was elected to continue serving as Board President. ○ Betty Stivers resigned as Vice President and Quentin Rylee was elected to replace her as VP. ○ Odie Watts was elected to continue serving as Secretary.
7. Adjournment	Meeting adjourned at 6:40 P.M.
8. Next Meetings	NEXT MEETING START TIME: The next regularly scheduled meeting will be on August 13, 2015 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI79	10/14/13	Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	PENDING
AI 87	7/14/14	Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSWA system.	Odie Watts and Ivan Reynolds	8/11/14	ON HOLD
AI90	8/11/14	Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area.	Ivan Reynolds	9/8/14	ON HOLD
AI91	7/13/15	Contact County Clerk's office for information regarding the law suit pending against the MSWA brought by Mr. Butler.	Karen Edgmon	8/13/15	OPEN
AI92	7/13/15	Obtain a map of the MSWA system and pass it along to Shane Kilgore who has agreed to be the backup water operator if needed.	Ivan Reynolds	8/13/15	OPEN
AI93	7/13/15	Obtain an approved P.O. and open an account with the RG3 Meter Co. in order to place an order for 400 new meters.	Ivan Reynolds	8/13/15	OPEN

July

Date	Customer	Activity Performed	Time Started	Time Ended	Parts Used
7-14	Kim Looper	meter installed	9:10A	10:00A	Setter 3/4 Mtr, 3x1 saddle corp stop mtr box 2 55 inserts
7-19	Jason Mill, Ken	Meter service installed	7:30A	5:30PM	1/4" x 3/4 saddle 3/4 corp stop Mtr setter meter meter box 2 3/4 55 inserts
7-24	Jim culver	meter installed	9:Am	4:30P	2x1 Brass saddle 1" corp stop 2 1" 55 inserts 1 meter Bx 1 meter setter 1 meter
7-29	Mike Dillow	rep installed meter collected part due	4:10PM	5:20P	old meter
7-30	John Lutz	hooked up meter	10:30	12 Noon	1 meter
8-5	Everett Hay	for leak was on his side	10:00A	12:30P	
8-7	John Butler	High usage for leak	9:45	1 P.M.	
checked Master meter		13-31 all but 14, 18, 19, 21, 22, 23, 25, 27			July
		1			10 Aug
			60-90 min		